

2 Peachtree St., NW, 36th Floor • Atlanta, GA 30303 404-232-7972 • 404-656-2596 (fax) gbpw.georgia.gov • gbpw@dch.ga.gov

Dear Applicant:

Enclosed are application materials for the Georgia Board for Physician Workforce *Dentists for Rural Areas Assistance Program*. The attached <u>Applicant Information Bulletin</u> gives a description of the program.

The purpose of this program is to grant service cancelable loans of up to \$25,000 to dentists to repay outstanding Dental education debt in return for Dental practice in underserved rural areas in Georgia. Contracts are awarded for one year and are renewable for a maximum of four years.

Please complete the attached <u>DRAA Application</u> and return it with appropriate attachments by **December 31st**. <u>All</u> application materials, including completed Lender Disclosure Forms, must be received by this date. Applications will be presented to the Georgia Board for Physician Workforce at the next meeting after the application deadline. All applicants will be notified of award status within 10 days of the meeting.

Please contact our office at (404) 232-7972 or gbpw@dch.ga.gov if you have questions.

Sincerely,

LaSharn Hughes, MBA

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Executive Director

Enclosures



Georgia Board for Physician Workforce

Dentists for Rural Areas Assistance Program

Applicant Information Bulletin

This document describes the Dentists for Rural Areas Assistance Program. Program participants will be bound by contract to adhere to the provisions outlined in this document.

Keep this Bulletin for future reference.



GEORGIA BOARD FOR PHYSICIAN WORKFORCE DENTISTS FOR RURAL AREAS ASSISTANCE PROGRAM

PURPOSE OF THE PROGRAM

The purpose of the Dentists for Rural Areas Assistance Program is to increase access to high quality dental care in underserved, rural communities in Georgia.

PROGRAM REQUIREMENTS AND CONTRACTUAL OBLIGATIONS

The Dentists for Rural Areas Assistance Program pays dental education student loan debt for dentists who agree to practice dentistry full time in a rural community in Georgia. The program provides up to \$25,000 a year in student loan repayment in return for a 12-month commitment to practice in a rural community. Recipients may receive a maximum of four loans and a maximum total student loan repayment of \$100,000.

The Dentists for Rural Areas Assistance Contract requires a commitment to practice dentistry for a minimum of 40 clinical hours per week in a Georgia County with a population of 35,000 or less people according to the 2010 Census Count of the United States Bureau of the Census. The practice time requirement can be split between two or more counties, provided that none of the practice location counties exceeds the 35,000 population limit.

The dentist may own the practice or the dentist may be employed by a hospital, group dental practice, community health center, or other health care organization. There is no requirement that the practice be a not for profit organization. However, the dentist must participate in the Medicaid program, must agree to accept new patients insured by Medicaid, and actively treat Medicaid patients.

Funding is based upon the amount of funds appropriated to the Georgia Board for Physician Workforce by the Georgia General Assembly. Maximum funding will be up to \$25,000 each. Funds are disbursed in a lump sum directly to the recipient's lenders.

All recipients are required to sign a contract with the Georgia Board for Physician Workforce agreeing to the terms and conditions upon which awards are granted. This contract establishes the amount of the award, the location of service repayment, the contract date (also the beginning and end date of service), as well as the terms and conditions of program participation, obligated service, and the conditions of default and cash repayment.

ELIGIBLE STUDENT LOANS

Student loans incurred for tuition, fees, and other expenses associated with completion of your dental degree are eligible for payment under the Dentists for Rural Areas Assistance Program.

Student loan debt incurred to complete other academic degrees is not eligible for payment under the Dentists for Rural Areas Assistance Program.

APPLICATION REQUIREMENTS

Eligible Applicants must:

- Be a citizen, legal resident, or foreign national of the United States;
- Have satisfied all requirements for unrestricted dental licensure by the Georgia Board of Dentistry;
- Be a graduate of an accredited graduate dental education program located in the United States which has received accreditation or provisional accreditation by the American Dental Association's Commission on Dental Accreditation:
- Hold or be in the process of receiving a Medicaid Provider Number in Georgia and actively treat Medicaid patients;
- Be in good standing with regard to meeting the contractual requirements of all existing student loans.
 Applications will not be considered if the applicant has had a previous loan default even if the lender now considers the defaulted loan in good standing;
- Submit an application and all required materials to participate in the Dentists for Rural Areas Assistance Program no later than December 31st. (Submitting an application does not guarantee selection);
- Disclose all outstanding **Dental** education loan debt;
- Submit executed copy of employment contract. If self employed in private practice, applicant must submit a copy of any other agreements/contracts;
- Contractually agree to practice full-time (minimum of 40 clinical hours per week as defined in GBPW Rules and Regulations Chapter 195-142-.01(18));
- Complete and notarize Affidavit of Lawful Presence in the United States (form provided) and submit a copy of an approved secure and verifiable document (from provided document list); and
- Have completely satisfied any other obligation for health professional service owed under any agreement with the Federal Government, State Government, or other entity prior to beginning service under this program

APPLICATION PROCESS

All information requested in the Application must be complete prior to Board consideration.

Completed applications must be received no later than **December 31**st for consideration during the fiscal year. Applications will not be considered complete unless **ALL** application materials, including completed Lender Disclosure Forms, are received by this date.

Application forms are available from the Georgia Board for Physician Workforce office at 2 Peachtree Street, NW, 36th Floor, Atlanta, Georgia 30303, telephone (404) 232-7972. A downloadable version of the application form is available at www.gbpw.georgia.gov.

Further information is available by contacting the Board office. The Board may request that the candidate make a personal appearance before the Board, although this is not typically the case.

A Notice of Award letter and Acceptance of Award form will be mailed to those applicants approved by the Board. Upon receipt of the Acceptance of the Award form, the Board will issue a Dentists for Rural Areas Assistance Program contract. Payment of the Award is made once the contract is fully executed.

Recipients may reapply for additional one-year terms for a maximum of four years or up to \$100,000. Each recipient is required to complete and submit an annual status report to the Board.

CONTRACT DEFAULT

The contract includes a penalty of double the principal award amount received for:

- Failure to begin or complete the full twelve-month service commitment in the location named in the contract;
- Failure to meet the 40 clinical hours per week full-time practice commitment (as defined in Chapter 195-14 of the GBPW Rules and Regulations); or
- Failure to provide Board staff with access records and other information necessary to document compliance with contract terms.

The cost of attorney fees and other expenses associated with collection are assessed in addition to the double default penalty.

FURTHER INFORMATION AND ASSISTANCE

Please contact the Board if you have any questions or need additional information.

Georgia Board for Physician Workforce

2 Peachtree Street, NW, 36th Floor
Atlanta, Georgia 30303
404-232-7972-Office / 404-656-2596-Fax
gbpw@dch.ga.gov
www.gbpw.georgia.gov

Georgia Board for Physician Workforce

Dentists for Rural Areas Assistance Program Application Cover Sheet

Please place this cover sheet on top of your application when it is returned. Please initial by each item signifying that it is enclosed. All materials must be returned under this cover sheet in one packet and postmarked by December 31st. Incomplete applications will not be considered.

Applicant's Name
Materials Enclosed With This Packet:
DRAA Application (pages 7-10), with proper notary signature
Authorization and Release Form (page 12), with proper notary signature
O.C.G.A. 50-36-1(e)(2) Affidavit (page 13), with proper notary signature
Copy of at least one secure and verifiable document (list provided on pages 14-15)
Copy of ALL contracts between applicant and employer(s)
Materials Mailed Directly Lender (Do Not Mail Original Lender Disclosure to GBPW):
Lender Disclosure form(s) (page 11) sent to Lender(s) Date sent to Lenders:
By signing below, I am verifying that all documents listed above are enclosed and complete. I understand that it is my responsibility to ensure my lenders return the disclosure forms directly to the GBPW in the proper time frame. I understand that any disclosures not postmarked by December 31 st may not be considered.
Applicant Signature Date
Print Applicant Name

Mail your completed application to:

Dentists for Rural Areas Assistance Program c\o Georgia Board for Physician Workforce

2 Peachtree Street, NW, 36th Floor

Atlanta, Georgia 30303-3141



Georgia Board for Physician Workforce

Dentists for Rural Areas Assistance Program Application

Please type or print CLEARLY in black or blue ink.

I. Personal Data

Full Legal Name:						
			address. No P.O. Boxes			
City:	County:					
State:	Zip Code:		Date of Birth:			
Primary Phone:		Sec	ondary Phone:			
SSN:	Email:					
II. Dental Educa						
Dental School:			Graduati	on Date	e:	
City:		_State:	De	egree:	DDS	DMD
Residency Hospit Graduation Date:						
Board Certified: (Circle One) Yes No)	Board Eligible: (Circle One)	Yes	No
Georgia Dental L	icense Number:					
Medicaid Provide	er Number(s):					

IV. Practice Information

Applicant agrees to practice dentistry, full time, for one year at: Practice Site Name:_____ City:_____ Zip Code: _____ Website:_____ Type of Practice: (Circle One) Solo [no income guarantee] Solo [contracted income guarantee] Group Other (Please Specify) Number of clinical hours per week at this location: ______ Beginning date of practice: Total Annual Compensation: Are you receiving loan repayment through this employer? (Circle One) Yes No If yes, how much and what are the terms? Additional Practice Site Information (if applicable): Practice Site Name: City:_____ Zip Code: _____ Type of Practice: (Circle One) Solo [no income guarantee] Solo [contracted income guarantee] Other (Please Specify) Group Number of clinical hours per week at this location: ______ Beginning date of practice: ______ Total Annual Compensation:_____ Are you receiving loan repayment through this employer? (Circle One) Yes No If yes, how much and what are the terms?

^{*}Include a copy of all contracts between yourself and your practice/employer(s)
If you are self employed, please provide other contracts indicating ownership

V. Dental Education Debt

_	ach loan listed. Loan s	Disclosure Form from each loan holder. Attach a tatements must contain applicant's name,
_		
		Zip Code:
		Loan Balance: \$
2. Loan Holder:		
Loan Holder Address: _		
		Zip Code:
Account Number:		Loan Balance: \$
3. Loan Holder:		
Loan Holder Address: _		
		Zip Code:
Account Number:		Loan Balance: \$
4. Loan Holder:		
Loan Holder Address: _		
		Zip Code:
Account Number:		Loan Balance: \$
5. Loan Holder:		
City:	State:	Zip Code:
		Loan Balance: \$

Estimate of total outstanding **DENTAL** educational debt from all loan holders: \$_____

VI. Certification

I certify that the information given in this application is accurate and complete to the best of my knowledge and belief. I hereby consent fully to verification of any and all information included in this application. I understand that any willfully false representation of information is sufficient cause for rejection of this application. I have fully disclosed all outstanding loan debt and am not currently in default of any service or loan obligation.

Applic	ant's Signature (Full Legal Nar	ne)	Date
Official Notary	:		
authorized to ac (applicant's nar forgoing instru	dminister oath and take me), to me known to be	personally appeared in from acknowledgements, the person described herein wledges before me that he/sh expressed.	and who executed the
WITNESS my	hand and official seal at	the City of	
County of		and State of	
		, 20	
Notary Public ((Full Legal Signature)		
Affix Seal	,	My Commission expire	es.

Dentists for Rural Areas Assistance Program

Outstanding Dental Education Loan Debt Information

-----LENDER DISCLOSURE-----

Applicant: This form must be sent to each lending institution or agency for which you are seeking loan repayment. **Please complete the red areas prior to sending to the lender.** The lending institution must forward the completed form to our office **no later than December 31**st.

Lender: If the named individual's application is approved, the information requested below will be used to arrange third party pre-payment of a portion or all of the applicant's debt.

range time party pre payment of a portion of an of the applicant 3 deot.					
Applicant's Name as it Appear	rs on Loan:				
Original Lending Institution, l	Original Lending Institution, Federal or State Program, Please Provide:				
Full Name of Institution or Program	Contact Person		Telephone Number		
G 111	21	G			
Street Address	City	State	Zip		
	\$		·		
Loan ID Number	Original Loan Amou	unt	Date of Original Loan		
	\$				
Grace Period/Forbearance Dates	Current Balance		Date of Balance		
% Interest Rate	Simple on Company				
	Simple or Compo				
If interest rate is variable, explain	n terms:				
Purpose of loan as indicated or	n <u>original</u> loan applic	ation:			
Certification by Applicant Borrower	:				
			elease this information to the Georgia Board tion debt through the Dentists for Rural Areas		
PHYSICIAN WORKFORCE - DE	NTISTS FOR RURAL A	AREAS ASSISTANC	an agreement with the GEORGIA BOARD FOR PROGRAM for all or the appropriate portion including reasonable living expense at a school	of	
Full Legal Signature: Date:					
Certification by Authorized Agency (of Lending Institution:				
The undersigned states that, to the	e best of his or her kno ducational loan, made for	r the purpose of mee	entified above is a bona fide, legally enforceal ting the borrower's costs of attaining the degree		
Print/Type Name of Authorized Age	nt		Title		
Official Signature:					
Lender Organization's Federal Empl	over Identification Numb	er:			

GEORGIA BOARD FOR PHYSICIAN WORKFORCE AUTHORIZATION and RELEASE FORM

for the Dentists for Rural Areas Assistance Program

FULL LEGAL NAME	OF APPLICAN	NT:	
TO WHOM IT MAY C	ONCERN:		
I,Applicant's Fu	ll Legal Name	, have file	ed an application with the Georgia Board for Physician Workforce
Dentists for Rural Area and training. I recognize who have entered into a disclosed all Dental edu I hereby authorize and any firm, association of concerning the undersignits authorized represent testimony concerning the rights to said reports, even	s Assistance gran ze that it is the re a contract with an ecation debts and request any collegor or corporation, to med on forms or re tative, and to ap the undersigned, it valuations, consul- y Georgia Board	at to repay the cost of esponsibility of the in eligible practice en obligations, are eligi- ge or school official, answer any inquir- requests which may be pear before said Bo including any informations, letters of rec- for Physician Work	of my tuition and other expenses while obtaining my Dental education members of said Board to determine that only those qualified persons ntity, submitted all required application forms and documentation and ible for loan repayment. To this end, and for the entire contract period, lending institution or organization and any other person or official of es, questions, interrogatories, or furnish any information whatsoever by submitted to them by the Georgia Board for Physician Workforce or board, or its authorized representative, and to give full and complete nation furnished by the undersigned. I hereby relinquish any and all commendation or any other information or material incident in any way force, or its authorized representative, and fully understand that I shall
faith with this authoriza	tion and request fing of such inform	rom any and all liab mation or inspection	the Georgia Board for Physician Workforce, who shall comply in good illity of every nature and kind whatsoever growing out of or in any way of any document, record and other information or any investigation by
			ight which he/she may have under the laws of Georgia governing Official Code of Georgia Annotated, as now or hereafter amended.
IN WITNESS WHERI	E OF , I have set r	ny hand and seal th	nisday of, 20
			Applicant's Full Legal Signature
STATE OF			COUNTY OF
OFFICIAL NOTA	RY:		
			red before me, an officer duly authorized to administer oaths and
		bed herein and who	s Full Legal Name executed the foregoing instrument, and he/she acknowledges before me urpose therein expressed.
WITNESS my hand ar	nd official seal at	City of	, County of
and State of	, this	_day of	, 20
(Place Seal Imprint Here)		Legal Signature, Notary Public
My Commission Expire			

Revised: October 2015

O.C.G.A. § 50-36-1(e)(2) Affidavit

in O.C.G.A	_	n applicant for the DRAA Loan Repayment Pr Board for Physician Workforce , the undersign blication for a public benefit:	_
1)	I am a United States citizen.		
2)	I am a legal permanent resid	ent of the United States.	
3)	<u>=</u>	immigrant under the Federal Immigration and he Department of Homeland Security or other	•
	My alien number issued by agency is:	the Department of Homeland Security or other	federal immigration
least one sec	cure and verifiable document, as	ifies that he or she is 18 years of age or olders required by O.C.G.A. 50-36-1(e)(1), with this	s affidavit.
ne secure a	and verifiable document provide	ed with this affidavit can best be classified as:	
makes a fals	se, fictitious, or fraudulent state	oath, I understand that any person who kno ement or representation in an affidavit shall be penalties as allowed by such criminal statute.	•
Executed in	(city),	(state).	
		Signature of Applicant	
		Printed Name of Applicant	
SUBSCRIB	ED AND SWORN		
BEFORE M	IE ON THIS THE		

NOTARY PUBLIC

My Commission Expires:

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 ("IIREA") provides that "[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law's website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General." O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A.

§ 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver's license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Islands, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3);
 8 CFR § 274a.2]
- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular