August 20, 2013

Dear Applicant:

Enclosed are application materials for the Georgia Board for Physician Workforce Physicians for Rural Areas Assistance Program. The attached Applicant Information Bulletin gives a description of the program for the fiscal year of July 1, 2013 through June 30, 2014.

The purpose of this program is to grant service cancelable loans of up to $25,000 to physicians to repay outstanding medical education debt in return for medical practice in underserved rural areas in Georgia. Contracts are awarded for one year and are renewable for a maximum of four years.

The Board will consider data published in its most recent Physician Profile in determining the relative need for physicians in specific rural areas. The Board will then establish a ranking of locations in the applicant pool. Selection priority will be given to those applicants who are physicians specializing in and actively practicing specialties as approved by the Board at their Annual meeting. For 2013, the board approved (in this rank order) the following specialties for consideration: Pediatrics, OB/GYN, Family Medicine with OB, General Surgery, Family Medicine and Internal Medicine. All other specialties will be considered, but will be ranked lower than those previously listed. Following specialty and county need, the board will also consider the following criteria (in this rank order) in its decision making process: practice type, health outcomes ranking, debt, current salary, other loan repayment, previous awards, and if the applicant lives in county of practice.

Complete the attached PRAA Application and return it with appropriate attachments by November 1, 2013. Your application will not be considered complete until all application materials have been received. Applications will be presented to the Georgia Board for Physician Workforce at the next meeting after the application deadline.

Please contact our office at 404-232-7972 or gbpw@dch.ga.gov if you have questions.

Sincerely,

Cherri Tucker

Cherri Tucker
Executive Director

Enclosures
Applicant Information Bulletin

This document describes the Physicians for Rural Areas Assistance Program. Program participants will be bound by contract to adhere to the provisions outlined in this document.

Keep this Bulletin for future reference.
GEORGIA BOARD FOR PHYSICIAN WORKFORCE
PHYSICIANS FOR RURAL AREAS ASSISTANCE PROGRAM

PURPOSE OF THE PROGRAM

The purpose of the Physicians for Rural Areas Assistance Program is to increase access to high quality medical care for medically underserved rural communities in Georgia.

PROGRAM REQUIREMENTS AND CONTRACTUAL OBLIGATIONS

The Physicians for Rural Areas Assistance Program pays medical education student loan debt for physicians who agree to practice medicine full time in a rural community in Georgia. The program provides up to $25,000 a year in student loan repayment in return for a 12-month commitment to practice in a rural community. Recipients may receive a maximum of four loans and a maximum total student loan repayment of $100,000.

The Physicians for Rural Areas Assistance Contract requires a commitment to practice medicine a minimum of 40 clinical hours per week in a Georgia County with a population of 35,000 or less people according to the 2010 Census Count of the United States Bureau of the Census. The practice time requirement can be split between two or more counties, provided that none of the practice location counties exceeds the 35,000 population limit.

The physician may own the practice or the physician may be employed by a hospital, group medical practice, community health center, or other health care organization. There is no requirement that the practice be a not for profit organization. However, the physician must participate in the Medicaid program, must agree to accept new patients insured by Medicaid and actively treat Medicaid patients.

Funding is based upon the amount of funds appropriated to the Georgia Board for Physician Workforce by the Georgia General Assembly. Maximum funding for 2013-2014 contracts will be up to $25,000 each. Funds are disbursed in a lump sum directly to the recipient's lenders.

The Board will consider data published in its most recent Physician Profile in determining the relative need for physicians in specific rural areas. The Board will then establish a ranking of locations in the applicant pool. Selection priority will be given to those applicants who are physicians specializing in and actively practicing specialties as approved by the Board at their Annual meeting. For 2013, the board approved (in this rank order) the following specialties for consideration: Pediatrics, OB/GYN, Family Medicine with OB, General Surgery, Family Medicine and Internal Medicine. All other specialties will be considered, but will be ranked lower than those previously listed. Following specialty and county need, the board will also consider the following criteria (in this rank order) in its decision making process: practice type, health outcomes ranking, debt, current salary, other loan repayment, previous awards, and if the applicant lives in county of practice.

All recipients are required to sign a contract with the Georgia Board for Physician Workforce agreeing to the terms and conditions upon which awards are granted. This contract establishes the amount of the award, the location of service repayment, the contract date (also the beginning and end date of service), as well as the terms and conditions of program participation, obligated service and the conditions of default and cash repayment.
ELIGIBLE STUDENT LOANS

Student loans incurred for tuition, fees, and other expenses associated with completion of your medical degree are eligible for payment under the Physicians for Rural Areas Assistance Program.

Student loan debt incurred to complete other academic degrees is not eligible for payment under the Physicians for Rural Areas Assistance Program.

APPLICATION REQUIREMENTS

Eligible Applicants must:

- Be a citizen or national of the United States;
- Have satisfied all requirements for unrestricted medical licensure by the Georgia Composite Medical Board at the time the loan is made;
- Be a graduate of an accredited graduate medical education program located in the United States which has received accreditation or provisional accreditation by the Accreditation Council for Graduate Medical Education or the American Osteopathic Association;
- Hold a Medicaid Provider Number in Georgia and actively treat Medicaid patients;
- Be in good standing with regard to meeting the contractual requirements of existing student loans;
- Submit an application to participate in the Physicians for Rural Areas Assistance Program no later than November 1st. (Submitting an application does not guarantee selection);
- Disclose all outstanding medical education loan debt;
- Submit executed copy of employment contract. If self employed in private practice, must submit a copy of any hospital agreements/contracts.
- Contractually agree to practice full-time (minimum of 40 clinical hours per week);
- Complete and notarize Affidavit of Lawful Presence in the United State (form provided) and submit a copy of an approved secure and verifiable document (from provided document list); and
- Have completely satisfied any other obligation for health professional service owed under any agreement with the Federal Government, State Government, or other entity prior to the beginning of service under this program.

NOTE: Applicants who are recipients of the Georgia Board for Physician Workforce (formerly the State Medical Education Board) Scholarship Program must extend their period of service obligation by the period of service obligation required by the Physicians for Rural Areas Assistance Program.

APPLICATION PROCESS

Completed applications must be received no later than November 1st for consideration during the fiscal year.

Application forms are available from the Georgia Board for Physician Workforce office at 2 Peachtree Street, NW, 36th Floor, Atlanta, Georgia 30303, telephone (404) 232-7972. A downloadable version of the application form is available at www.gbpw.georgia.gov.

All information requested in the Application must be complete prior to Board consideration.
Further information is available by contacting the Board offices. The Board may request that the candidate make a personal appearance before the Board, although this is not typically the case.

A Notice of Award letter and Acceptance of Award form will be mailed to those applicants approved by the Board. Upon receipt of the Acceptance of the Award form, the Board will issue a Physicians for Rural Areas Assistance Program contract. Payment of the Award is made once the contract is fully executed.

Recipients may reapply for additional one-year terms for a maximum of four years or up to $100,000. Each recipient is required to complete and submit an annual status report to the Board.

Applications are available from the Board Offices and are due no later than November 1st of each year.

**CONTRACT DEFAULT**

The contract includes a penalty of double the principal award amount received for:

1. Failure to begin or complete the full twelve-month service commitment in the location named in the contract,
2. Failure to meet the 40 clinical hours per week full-time practice commitment, or
3. Failure to provide Board staff with access records and other information necessary to document compliance with contract terms.

The cost of attorney fees and other expenses associated with collection are assessed in addition to the double default penalty.
FURTHER INFORMATION AND ASSISTANCE

Please contact the Georgia Board for Physician Workforce if you have any questions or need additional information.

Georgia Board for Physician Workforce
2 Peachtree Street, NW, 36th Floor
Atlanta, Georgia 30303
404-232-7972-Office
404-656-2596-Fax
gpw@dch.ga.gov
www.gbpw.georgia.gov
Georgia Board for Physician Workforce
Application
Physicians for Rural Areas Assistance Program

SECTION I - PERSONAL DATA
Please type or print with black ink.

Applicant’s Full Legal Name: _________________________________________________________________
Address: _________________________________________________________________________________
(Must provide street address. No P.O. Boxes)
City: ____________________ County:_______________________________________
State: ____________________ Zip Code: ______________
Work Phone: ____________________ Home Phone: ____________________ Cell Phone:________________
Social Security #: _______________________ Email Address:______________________________________

SECTION II – SPECIALTY
_____ M. D. _____ D. O.       _____ General Internal Medicine
_____ Family Medicine    ___ with OB    _____ Obstetrics/Gynecology
_____ General Pediatrics    _____ Other, Name Specialty:______________________________
_____ General Surgery       _______________________

SECTION III – MEDICAL EDUCATION
Medical School: __________________________________________________    Graduation Date: __________
City:  __________________________________        State: ________________
Residency Hospital: ________________________________________________  Graduation Date: __________
City:  ___________________________________       State: _______________
Residency Hospital: ________________________________________________  Graduation Date: __________
City:  ___________________________________       State: _______________
Board Certified: (circle one)    Yes           No                 Board Eligible: (circle one)      Yes        No
GA Medical License Number:  _______________     Medicaid Provider Number: _______________________
**SECTION IV – PRACTICE INFORMATION**

Applicant agrees to provide full-time primary care services in __________________________ for one year at:

Medical Specialty

Practice Site Name:_____________________________________________________________

Address:______________________________________________________________________

City: ___________________________    County: ___________________________    Zip Code: ___________________________

Telephone: ______________________    Fax: ________________________________

Type of practice: (circle one)            Solo                 Group                 Hospital               Other__________

Number of clinical hours per week at this practice location: ___________________________

Beginning Date of Practice: ___________________________    Current Gross Annual Salary:______________________

Are you receiving loan repayment through this employer?  (circle one)        Yes             No

If yes, how much and what are the terms of the loan repayment: ___________________________

_____________________________________________________________________________________

**Additional Practice Site Information if Applies:**

Practice Site Name:_____________________________________________________________

Address:______________________________________________________________________

City: ___________________________    County: ___________________________    Zip Code: ___________________________

Telephone: ______________________    Fax: ________________________________

Type of practice: (circle one)            Solo                 Group                 Hospital               Other__________

Number of clinical hours per week at this practice location: ___________________________

Beginning Date of Practice: ___________________________    Current Gross Annual Salary:______________________

Are you receiving loan repayment through this employer?  (circle one)        Yes             No

If yes, how much and what are the terms of the loan repayment: ___________________________

_____________________________________________________________________________________

*Include a copy of the contract between yourself and your practice/employer.*
SECTION V – MEDICAL EDUCATIONAL DEBT

Estimate of total outstanding MEDICAL educational debt from all loan holders: $_______________

Request submission of the attached Lender Disclosure Form from each loan holder.

Attach a current loan statement for each loan listed. Loan statements must contain Applicant’s name, account number, the principal and pay-off balance.

1. Loan Holder: __________________________________________________________________________
   Loan Holder Address: ___________________________________________________________________
   City: ________________________    State:  _________________________    Zip Code:  _____________
   Account Number:  _______________________________________    Loan Balance:  $________________

2. Loan Holder: __________________________________________________________________________
   Loan Holder Address: ___________________________________________________________________
   City: ________________________    State:  _________________________    Zip Code:  _____________
   Account Number:  _______________________________________    Loan Balance:  $________________

3. Loan Holder: __________________________________________________________________________
   Loan Holder Address: ___________________________________________________________________
   City: ________________________    State:  _________________________    Zip Code:  _____________
   Account Number:  _______________________________________    Loan Balance:  $________________

4. Loan Holder: __________________________________________________________________________
   Loan Holder Address: ___________________________________________________________________
   City: ________________________    State:  _________________________    Zip Code:  _____________
   Account Number:  _______________________________________    Loan Balance:  $________________

5. Loan Holder: __________________________________________________________________________
   Loan Holder Address: ___________________________________________________________________
   City: ________________________    State:  _________________________    Zip Code:  _____________
   Account Number:  _______________________________________    Loan Balance:  $________________
SECTION VI - CERTIFICATION

I certify that the information given in this application is accurate and complete to the best of my knowledge and belief. I hereby consent fully to verification of any and all information included in this application. I understand that any willfully false representation of information is sufficient cause for rejection of this application. I have fully disclosed all outstanding loan debt and am not currently in default of any service or loan obligation.

_________________________________________________                             _________________________
Applicant’s Signature (Full Legal Name)                                                                           Date

Official Notary:

I HEREBY CERTIFY that on this day, personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, _______________ (applicant’s name), to me well known to be the person described herein and who executed the foregoing instrument, and he/she acknowledges before me that he/she executed the same freely and voluntarily for the purpose therein expressed.

WITNESS my hand and official seal at the City of _____________________, County of _____________________ and State of _____________________, this ______ day of ____________________, 20___.

______________________________________________________
Notary Public (Full Legal Signature)

Affix Seal     My commission expires: ___________________________

Mail your completed application to:

Georgia Board for Physician Workforce
Physicians for Rural Areas Assistance Program
2 Peachtree Street, NW, 36th Floor
Atlanta, Georgia 30303-3141

Direct questions to 404-232-7972 or gbpw@dch.ga.gov
GEORGIA BOARD FOR PHYSICIAN WORKFORCE
AUTHORIZATION and RELEASE FORM
for the Physicians for Rural Areas Assistance Program

FULL LEGAL NAME OF APPLICANT: ________________________________________________________

TO WHOM IT MAY CONCERN:

I, ________________________________________, have filed an application with the Georgia Board for Physician

Applicant’s Full Legal Name

Workforce’s Physicians for Rural Areas Assistance grant to repay the cost of my tuition and other expenses while

obtaining my medical education and training. I recognize that it is the responsibility of the members of said Board to
determine that only those qualified persons of high character and recognized ability, who have entered into a contract
with an eligible practice entity, submitted all required application forms and documentation and disclosed all medical
education debts and obligations, are eligible for loan repayment. To this end, and for the entire contract period, I
hereby authorize and request any college or school official, lending institution or organization and any other person or
official of any firm, association or corporation, including, but not limited to, those persons whose names I have given

as personal references on my application, to answer any inquires, questions, interrogatories, or furnish any information
whatsoever concerning the undersigned on forms or requests which may by submitted to them by the Georgia Board
for Physician Workforce or its authorized representative, and to appear before said Board, or its authorized
representative, and to give full and complete testimony concerning the undersigned, including any information
furnished by the undersigned. I hereby relinquish any and all rights to said reports, evaluations, consultations, letters of
recommendation or any other information or material incident in any way to authorized reviews by Georgia Board for
Physician Workforce, or its authorized representative, and fully understand that I shall not be entitled to have disclosed
to me the contents of any of the foregoing.

I hereby release and exonerate all such persons authorized by the Georgia Board for Physician Workforce, who shall
comply in good faith with this authorization and request from any and all liability of every nature and kind whatsoever
growing out of or in any way pertaining to the furnishing of such information or inspection of any document, record
and other information or any investigation by said Georgia Board for Physician Workforce.

Further, the undersigned hereby waives absolutely any right which he/she may have under the laws of Georgia
governing confidential or privileged communications, as codified in Sections 24-9-21, 24-9-40 and 24-9-22 of the
Official Code of Georgia Annotated, as now or hereafter amended.

IN WITNESS WHEREOF, I have set my hand and seal this ________day of ___________________, 20______.

_______________________________________________

Applicant’s Full Legal Signature

STATE OF _______________________________  COUNTY OF ________________________________

OFFICIAL NOTARY:

I HEREBY CERTIFY that on this day, personally appeared before me, an officer duly authorized to administer oaths

Applicant’s Full Legal Name

to me well known to be the person described herein and who executed the foregoing instrument, and he/she

acknowledges before me that he/she executed the same freely and voluntarily for the purpose therein expressed.

WITNESS my hand and official seal at City of ______________________________, County of ______________________________

and State of ______________________________, this ______ day of ______________________________, 20______.

(Place Seal Imprint Here)               Legal Signature, Notary Public

My Commission Expires: ______________________________

Revised: July 2011
Physicians for Rural Areas Assistance Program
Outstanding Medical Education Loan Debt Information
--------LENDER DISCLOSURE--------

Applicant: This form must be sent to each lending institution or agency for which you are seeking loan repayment. The lending institution should forward the completed form to our office.

Lender: If the named individual’s application is approved, the information requested below will be used to arrange third party pre-payment of a portion or all of the applicant’s debt.

Applicant’s Name as it Appears on Loan: ________________________________________________

Original Lending Institution, Federal or State Program, Please Provide:

<table>
<thead>
<tr>
<th>Full Name of Institution or Program</th>
<th>Contact Person</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Loan ID Number</th>
<th>Original Loan Amount</th>
<th>Date of Original Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grace Period/Forbearance Dates</th>
<th>Current Balance</th>
<th>Date of Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Interest Rate ________________________% Simple or Compound

If interest rate is variable, explain terms: __________________________________________

Purpose of loan as indicated on original loan application: __________________________________

Certification by Applicant Borrower:
I hereby authorize the government or financial Institution named above to release this information to the Georgia Board for Physician Workforce for the purpose of repayment of outstanding medical education debt through the Physicians for Rural Areas Assistance Program.

I also certify the accuracy of the enclosed information and apply to enter into an agreement with the GEORGIA BOARD FOR PHYSICIAN WORKFORCE - PHYSICIANS FOR RURAL AREAS ASSISTANCE PROGRAM of all or the appropriate portion of the education loan listed above, incurred solely for the cost of medical education, including reasonable living expense at a school of medicine.

Full Legal Signature: _______________________________________________ Date: ____________________

Certification by Authorized Agency of Lending Institution:
The undersigned states that, to the best of his or her knowledge, the loan identified above is a bona fide, legally enforceable, commercial, state or government educational loan, made for the purpose of meeting the borrower’s costs of attaining the degree of Doctor of Medicine (M.D.) or Doctor of Osteopathic Medicine (D.O.).

Print/Type Name of Authorized Agent ___________________________________________ Title __________________________

Official Signature: _____________________________________________________________

Lender Organization’s Federal Employer Identification Number:_______________________

Return to: Georgia Board for Physician Workforce, 2 Peachtree Street, NW, 36th Floor, Atlanta, GA 30303-3141

Make additional copies as needed.
O.C.G.A. § 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for the PRAA Loan Repayment Program [type of public benefit], as referenced in O.C.G.A. § 50-36-1, from the Georgia Board for Physician Workforce [name of government entity], the undersigned applicant verifies one of the following with respect to my application for a public benefit:

1) _________ I am a United States citizen.

2) _________ I am a legal permanent resident of the United States.

3) _________ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

   My alien number issued by the Department of Homeland Security or other federal immigration agency is:____________________.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as: ____________________________________.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in ___________________ (city), __________________(state).

____________________________________
Signature of Applicant

____________________________________
Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
___ DAY OF ___________, 20____
_________________________
NOTARY PUBLIC
My Commission Expires:
The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Page 2

- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

- A driver’s license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular